


Cabinet 8 January 2014	 TOWER HAMLETS
Report of: Chris Holme, Interim Corporate Director of Resources	Classification: Unrestricted
Fees and Charges 2014-15 – Supplementary Papers	

Lead Member	Cllr Alibor Choudhury - Cabinet Member for Resources
Originating Officer(s)	Chris Holme – Interim Corporate Director of Resources
Wards affected	All
Community Plan Theme	One Tower Hamlets
Key Decision?	Yes

REASONS FOR URGENCY

The report was not published with the main agenda and arguably there were not five clear days between publication and the meeting. The item was, however, properly forward-planned for this meeting and the report was available for public inspection from the day it was added to the agenda and made available to members. The report was not published earlier due to the large and complicated nature of the report and the need to analyse the fees and charges against the developing budget and medium term financial plan. It is considered necessary for Cabinet to consider this report alongside the medium term financial plan, to ensure that Cabinet is properly informed and that the budget process goes ahead as planned. The supplementary information provided here corrects an error in the main report and provides equality screening documents which do not disclose the need for further equality analysis.

1. Executive Summary

This report includes amendments to the initial proposed changes to fees and charges for the Registrars Service and Equality Analysis (Appendix 7) in main Fees and charges report.

2. Recommendations:

The Mayor in Cabinet is recommended to:

Approve the revised fees and charges as set out in **Appendix 1** with effect from 1st April 2014 or at the earliest opportunity.

Note: The Equalities Assessments in **Appendix 2**

3. BACKGROUND

Registrars Services (Appendix 1, section 1.2)

- 3.1 Registrar's Services currently generates £600k per annum approximately from a combination of fees from statutory services such as the registration of births, deaths, marriages and civil partnerships but also other services such as citizenship ceremonies, approved premises' licenses etc.
- 3.2 There are no proposals to increase prices during 2014/15. However, the service will continue to review the prices to ensure they remain competitive.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 The comments of the chief financial officer has been incorporated into this report of which he is the author.

5. LEGAL COMMENTS

- 5.1 The legal comments are set out in the principal report.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1 The one Tower Hamlets considerations are as set out in the main report

7. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 7.1 The SAGE implications are as set out in the main report

8. RISK MANAGEMENT IMPLICATIONS

- 8.1 The risk management implications are set out in the main report

9. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 9.1 The crime and disorder reduction considerations are as set out in the main report.

10. EFFICIENCY STATEMENT

- 10.1 Fees and charges are reviewed annually as part of the financial and business planning process. This ensures that they are set at the appropriate level for the prevailing economic circumstances and represents good practice in terms of the Council's aim to provide value for money.
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Linked Reports, Appendices and Background Documents

Linked Report

- Fees and Charges 2014-15

Appendices

- Appendix 1- Fees and Charges – Chief Executives
- Appendix 2 – Equality Analysis

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- None.